

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
April 15, 2019

The Lyndon City Council met in regular session on Monday, April 15, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, Darin Schmitt and Katie Shepard present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police; Scott Culley; Public Works and Travis Brown, Planning and Zoning Administrator.

Others Present: Brian Foster and Wes Weishaar, BG Consultants; Tammy Schlingmann, Osage Herald Chronicle; Ryan Schmitz; Caleb Fischer; Madi Fehling; Cameron Hower; Jeremy Haverkamp; and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Shepard made the motion to approve the regular meeting minutes of April 1, 2019 as amended. Patterson seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Schmitt made the motion to approve the bills as set forth. Harty seconded, motion carried.

4. PUBLIC COMMENTS: Gene Hirt spoke with council about his concerns in regards to project work being done on Highway 75, Jackson Street, and street issues.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District #12 meeting minutes from March 20, 2019.
- April 2019 Edition of the Kansas Government Journal.

6. UNFINISHED BUSINESS:

- a) SEWER PLANT PROJECT UPDATE – BG CONSULTANTS: Brian Foster and Wes Weishaar with BG Consultants provided Council with the following project update:

**Wastewater Treatment Improvements: 97% complete.**

- Lagoons:
  - Fence installation is complete.
  - Final cleanup and seeding to follow completion of existing plant demo.
- Headworks building construction:

- Equipment is in operation and processing City sewer flow.
- Substantial completion anticipated within 1-2 weeks. Final completion and closeout anticipated by mid-May.
- Pay App #12: \$195,584.98
- Change Order #1: \$22,878.70

**Sanitary Sewer Collection System Mainline Improvements: 99% complete.**

- Contractor to complete point repair on existing liner that could not accommodate end seal.
- Final clean up and close-out procedures to follow. Final photo documentation to follow Taps completion.
- Pay App #10: \$66,665.00

**Sanitary Sewer Service Tap Improvements: 83% complete.**

- Hwy 75 work is underway. Lining remaining laterals and boring services that could not be lined.
  - Anticipated completion by April 26.
- Less than 20 dig taps remain. Contractor expects to finish up this week.
- City-wide cleanup and seeding to follow within the next couple of weeks.
- Post-construction CCTV inspection to begin following completion of construction activities (3-week duration).
- Final project completion anticipated by mid-to-late May.
- Pay App #11: \$116,124.54

- b) BRB PAY APP #12: Patterson made the motion to approve Pay App #12 for BRB Contractors in the amount of \$195,584.98. Shepard seconded; motion carried.
- c) CHANGE ORDER #1 – BRB CONTRACTORS: Patterson made the motion to approve Change Order #1 for BRB Contractors in the amount of \$22,878.70. Shepard seconded; motion carried.
- d) REED DOZING CONTRACTOR'S PAY APP #10: Harty made the motion to approve Pay App #10 for Reed Dozing in the amount of \$66,665.00. Schmitt seconded; motion carried.
- e) PIPE SERVICES PAY APP #11: Harty made the motion to approve Pay App #11 for Pipe Services in the amount of \$116,124.54. Schmitt seconded; motion carried.

7. NEW BUSINESS:

- a) SHELTER HOUSE ROOF QUOTES: The Council received quotes from Trak Roofing and Reliable Roofing to replace the roof on the shelter house at City Park. Trak Roofing submitted a quote of \$8,754.00 with Reliable Roofing submitting a quote of \$8,459. After brief discussion and review of warranties, Heit made the motion to approve the quote from Trak Roofing and Construction and to be paid out of the City .5% Fund. Schmitt seconded; motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received the Officer's Activity report for March 30, 2019 through April 14, 2019.

Mayor Morrison asked about installation of the new camera systems and the Chief of Police stated the first car will be going in this weekend and the second car will be scheduled after completion of the first.

- b) PLANNING AND ZONING: Planning and Zoning Administrator Travis Brown was in attendance and provided the monthly report and included copies of the approved permits which he briefly discussed with Council.

- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report.

Mayor Morrison asked about the condition of the pool. The Maintenance Supervisor stated it is good shape, has been power washed and is scheduled to be painted when weather permits which takes a couple of days to complete.

The fence issue at Jones Park softball field has been fixed and the outfield fence was straightened by the city crew.

Mayor Morrison stated the softball field lighting has already gone out during a ball game. He reiterated the importance of completing the Jones Park Agreement so that progress can be made in obtaining new lighting for the fields. Mayor Morrison asked if the City should hire an electrician to look at the system and the Council directed the Maintenance Supervisor to contact an electrician who is familiar with ball field lighting and obtain costs as a first step in correcting the lighting issue.

- d) CITY CLERK: Council received a copy of the Clerk's report and it was briefly discussed.

Contacted HR Partners for a quote to update the employee handbook and is awaiting response.

Tree City is Saturday, April 20 at 9:00 a.m. at City Hall.



9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson asked about having a shred day in conjunction with Citywide Cleanup on June 22, 2019. The City Clerk stated she would contact the bank and see who they use.

Mayor Morrison thanked the governing body and city staff for turning in their suggestions for a 5-year plan and lists of streets in need of repair. He stated the Maintenance Supervisor narrowed down the list for 2019 and asked if he had obtained any quotes for asphalt and concrete. The Maintenance Supervisor stated he had, received them this afternoon and is in the processing of reviewing them.

Mayor Morrison stated he met with BG Consultants and the Maintenance Supervisor about a water line replacement plan and have come up with approximately 14 blocks that are priority.

10. EXECUTIVE SESSION: At 7:48 p.m. Schmitt made the motion to recess to executive session for Non-elected Personnel for 15 minutes with the City Attorney and City Clerk attending to discuss pool staffing. Shepard seconded; motion carried. At 8:03 p.m. Council reconvened with no action taken.

At 8:05 p.m. Schmitt made the motion to recess to executive session for Attorney-Client Privilege for 15 minutes with the City Attorney. Harty seconded, motion carried. At 8:20 p.m. Council reconvened with no action taken.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, May 6, 2019 for regular meeting. Shepard seconded; motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC  
City Clerk

Approved by the governing body on May 6, 2019

Attest:

Julie Stutzman, CMC

Julie Stutzman, CMC  
City Clerk

